



## MERCHANDISE RETURN FORM

Original Transaction Date: \_\_\_\_\_ Date of Return: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Code: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Return Codes:**    1- Defective    2 - Damaged    3 - Wrong Size    4 - Incorrect Item    5 – Other

Return Code:	Item Description	QTY	Unit Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other: \_\_\_\_\_

☐ Exchange for :- (Item Name) \_\_\_\_\_

Color: \_\_\_\_\_ Size \_\_\_\_\_ QTY \_\_\_\_\_

- ☐ **Return for Refund (Please include a description in the space provided above (other) and fully state your reasons for requesting a refund for the returned item(s))**

**Please ensure that you have read the return policy & Limitations information online before submitting your return**